

FINANCE, POLICY AND RESOURCES COMMITTEE

COMMITTEE BUSINESS

6 MAY 2014

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. Where a report instructed requires no decision to be made this will be reported in the Committee's information bulletin.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Finance and Resources 15/03/12 article 30	<p><u>North East Scotland Japan Trust Loan Request</u></p> <p>The Committee resolved:</p> <p>(i) to instruct officers to seek further clarification on the Grampian Japan Trust as per paragraph 5.4 of the report;</p> <p>(ii) subject to the above, to approve a secured loan for a period of 12 months of up to £15,000 to Grampian Japan Trust subject to (1) the Head of Legal and Democratic Services being satisfied that the Council has adequate security over the property known as Thomas Glover House; and (2) the Head of Finance being satisfied that there is no financial risk to the Council, and evidence of proper financial stewardship of the Trust; and</p> <p>(iii) to instruct the Director of Education, Culture and Sport to report back to this Committee providing details of the final outcome of the above.</p>	<p>At its meeting on 5 December 2013, the Committee resolved, amongst other things, to:</p> <p>(a) instruct officers to enter into negotiations with the Grampian Japan Trust regarding a possible transfer of the property and to report back to the next meeting of this Committee;</p> <p>(b) instruct relevant officers to present to the next meeting of this Committee a fully costed proposal for any future use of Glover House including any benefits which might accrue to the Council as a result of the property being in Council ownership; and</p> <p>(c) instruct relevant officers to report to the next meeting of this Committee on progress with the proposal in order that officers could continue to prepare any documentation which would be required to facilitate the transfer of the property Glover House, to the</p>	City Development	6/5/14	6/5/14

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	Finance and Resources 21/06/12 article 14	The Committee resolved: to instruct that a report be presented to the next meeting of this Committee of 4 October, 2012, which should either confirm that the further information sought has been provided and the loan made, or that the loan offer has been withdrawn.	<p>Council subject to:-</p> <ul style="list-style-type: none"> • the Head of Legal and Democratic Services being satisfied that the proposed use of the property conforms to any contractual terms which might be imposed by the Trust; and • the Head of Finance being satisfied that any risk to the Council could be mitigated and that the Council neither inherited any debts nor financial liabilities of the Grampian Japan Trust; and that the financial implications for the Council could be met and sufficient budget was in place to cover the costs of any legal fees which were to be incurred and any fees relating to the repair and maintenance of the building as well as identifying a future budget beyond 2013/2014 from the appropriate Council budgets to cover the costs of on-going maintenance and upkeep of the building in the event of the transfer of ownership being completed. <p>At its meeting on 20 February 2014, the Committee resolved, amongst other things, to :</p> <p>(i) instruct relevant officers to present to its next meeting a</p>			

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			<p>further update on costs and progress associated with the proposal to use part of the building as office accommodation for Enterprise, Planning and Infrastructure officers and retain appropriate rooms on the ground floor to display some of the Thomas Blake Glover collection as well as provide space for workshops for visiting parties; and</p> <p>(ii) approve the commissioning of a wide-scoping study by external specialists to develop and deliver an Aberdeen – Japan strategy to further develop trade, tourism, academic and sporting links at a cost not to exceed £25,000 with a report back to its next meeting.</p> <p>A report is on the agenda.</p>			
2.	Finance and Resources 25/4/13 article 21	<p><u>Joint Commissioning Strategy for Older People 2013-2023 - Financial Framework</u></p> <p>The Committee resolved amongst other things to agree to receive a report on the baseline integrated budget, once the work on this was completed</p>	<p>The Committee received a verbal update at its meeting on 5 December 2013.</p> <p>This item cannot be reported until the NHS budget for integrated pot is determined. The scope of the NHS services to be included in integration will be recommended by the Transitional Leadership Group (TLG) and then the associated budget will be agreed. The TLG will report to Council and</p>	Head of Older People and Rehabilitation	26/9/13	19/6/14

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			NHS Board in May, probably, and thereafter a report to this Committee. The SC&W services/budget are known.			
3.	Council 26/6/13	<p><u>Tillydrone Project</u></p> <p>Council resolved, amongst other things, to authorise officers to implement mitigation measures to reduce the uncertainty over grant funding contribution, and request that reports be submitted to the Housing and Environment and Finance and Resources Committees once grant funding levels were known.</p>	<p>A copy of the bulletin report prepared for the Housing and Environment Committee on 20th May 2014 is attached.</p> <p>The bulletin report notes the progress that has been made on securing grant assistance (item 2.6 and last paragraph of section 3). Final grant levels on this project will not be known until the project has been completed. Officers continue to their best endeavours to maximise the grants secured by the Council, in an uncertain environment.</p> <p>It is recommended that this be item removed and updates reported to the Housing and Environment Committee as appropriate.</p>	Head of Regeneration and Housing Investment	5/12/13	6/5/14 Information Bulletin
4.	Finance and Resources 21/04/11 article 35	<p><u>Trade Union Facility Time</u></p> <p>The Committee resolved: to instruct the Head of Human Resources and Organisational Development to report back to this Committee on the review within six months.</p> <p>At its meeting on 22 September, the Committee agreed to refer the report to</p>	At its meeting of 20 February 2013, the Committee noted that discussions were still ongoing, with a report due before CMT in a few weeks, following which there would be a formal engagement process where Councillors could be involved. The report back to Committee would therefore be expected in a few months' time.	Head of Human Resources and OD	01/12/11	6/5/14

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		Aberdeen City Council's Local Government Employee's Joint Consultative Committee for discussion, not negotiation, and that a report on this matter be considered at the next meeting of the Corporate Policy and Performance Committee on 1 December 2011.	This matter is now being discussed at the Local Government Employee's Joint Consultative Committee, thereafter should a decision be required a report will be submitted to this Committee. A report is on the agenda.			
5.	Corporate Policy and Performance Committee 18/04/13 Article 13	<u>Impact and Potential for Social Media</u> The Committee resolved, amongst other things, to approve a further review of Council business use of social media to be presented to this Committee in April 2014.	An information bulletin report is available. This item is recommended for removal.	Communications Manager	06/05/14	06/05/14
6.	Corporate Policy and Performance Committee 06/06/13 Article 7	<u>Corporate Parenting Policy</u> At its meeting of 6 June 2013, the Committee, amongst other things, resolved to instruct officers to report back on the implementation and review of the Corporate Parenting Policy and action plan to the Corporate Policy and Performance Committee in May 2014.	A report is being considered by Council on 14 May 2014. Recommended for removal.	Director of Social Care and Wellbeing	06/05/14	14/4/14 - Council
7.	Finance, Policy and Resources 26/09/13 Article 19	<u>Failure To Attend Work Due To Bad Weather</u> The Committee resolved, amongst other things, to instruct officers to report back to the Committee on the guidance in one year		Head of Human Resources and Organisational Development	30/9/14	

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8.	Finance and Resources 28/09/10 Article 24 Finance, Policy and Resources 26/09/13 Article 33	<p><u>Access from the North Proposals (Third River Don Crossing) - Compulsory Purchase Order</u></p> <p>The Committee resolved: to note that officers would provide regular updates to Committee in relation to progress with land acquisition against budget.</p> <p>At its meeting on 26 September 2013, the Committee resolved, amongst other things, to notwithstanding the progress report being submitted to the next meeting of the Committee, to instruct officers to bring forward the determination of the land tribunal decision to the Council or this Committee, whichever was sooner.</p>		Head of Asset Management and Operations	5/12/13	
9.	Finance, Policy and Resources 5/12/13 Article 23	<p><u>Haudagain Upgrade (Middlefield) Update</u></p> <p>The Committee resolved, amongst other things,</p> <p>(iii) instruct officers to proceed with the project subject to negotiating acceptable financial guarantees from the Scottish Government or one of its agencies by 30 April 2014, in order for a report to come forward to this Committee on 6 May 2014; and</p> <p>(iv) instruct officers to prepare a report for the Committee's meeting on the 6 May 2014, outlining proposals including where appropriate costs for the</p>	A report is on the agenda.	Head of Regeneration and Housing Investment	06/05/14	

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		regeneration of Middlefield without the proposed Haudagain improvements should the Scottish Government or one of its agencies refuse to commit to providing the Council with acceptable financial guarantees as requested.				
10.	Council Budget Meeting 6/2/14	<p><u>General Fund Revenue Budget 14/15</u></p> <p>Council resolved, amongst other things:</p> <p>(i) to note the significant cost of living challenges faced by our employees and instruct officers, in consultation with trades unions, to gather evidence on the cost of this and other relevant factors affecting City Council employees and present this evidence to a future meeting of the Finance, Policy and Resources Committee for consideration; and</p> <p>(ii) to instruct all Directors to report back regarding strategic procurement and how a reduction of approximately £1.5million could be achieved in contract pricing.</p>	(i) A report is on the agenda.	<p>Head of Human Resources and Organisational Development</p> <p>All Directors</p>	<p>19/6/14</p> <p>19/6/14</p>	6/5/14
11.	Finance, Policy and Resources 20/2/14 Article 3	<p><u>Aberdeen and Grampian Chamber of Commerce Research Study and Business Rates Incentivisation Scheme</u></p> <p>The Committee resolved to instruct officers to commission a further piece of work to identify future possible funding streams.</p>		Finance	19/6/14	

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12.	Finance, Policy and Resources 20/2/14 Article 12	<p><u>Small Financial Assistance Applications</u></p> <p>The Committee resolved, amongst other things, to request officers to review the criteria for small financial assistance applications and to report back to the Committee in this regard.</p>	A report is on the agenda.	Finance	19/6/14	6/5/14
13.	Finance, Policy and Resources 20/2/14 Article 16	<p><u>Request For Approval Of Expenditure For External Support Relating To The City Deal Fund</u></p> <p>The Committee resolved, amongst other things, to agree to receive a further report, once a successful bidder had been appointed on the project plan which would be followed to process the submission of a bid for City Deal funding.</p>		City Development	19/6/14	
14.	Property Sub Committee 24/9/13 article 14	<p><u>Station House Community Centre</u></p> <p>The Sub Committee agreed to authorise officers to negotiate a temporary License to Occupy in favour of the Station House Media Unit, in the meantime to run on a month to month basis, with a report being brought back before the Sub Committee as soon as arrangements for the future of the occupation and control of the building had been agreed.</p>	<p>Negotiations are ongoing in terms of the long term future of the property. A temporary license is in place with SCMU.</p> <p>Future arrangements for the disposal, either by lease or Community Asset Transfer (CAT) are still in discussion. Work on the policy of CAT is still underway.</p> <p>This item was transferred from the Property Sub Committee.</p>	Head of Asset Management and Operations	4/2/14	19/6/14